

**Gavilan Joint Community College District
Budget Planning Calendar for FY 2014 - 2015**

Approved by the Board of Trustees on January 14, 2014

Deadline Date	Event	Responsible Party
January 2014		
January 13	Cabinet complete review/ranking of program plans	Cabinet
January 14	Approval of budget calendar	Board of Trustees
January 14	Director Human Resources	
January 17	State budget workshop-Sacramento	Cabinet, Director Business Services
January 21	Distribute FY 2014-2015 budget line item detail for other expenditures (4/5/6's) for all departments/all funds to Cabinet for review	Vice President of Administrative Services and Director Business Services
January 23	Program plan and budgets requests loaded into database	Webmaster
February 2014		

Deadline Date

Event

Responsible Party

March 2014

March 4	FY 2014-2015 position control file, (Group 1 and 2) projections (Version #1) due to Director, Business Services	Director Human Resources
March 12	Approval of FY 2014-2015 Budget Guidelines (Strategic Plan)	President's Council
March 12	Submit prioritized program plans with budget requests to President's Council	College Budget Committee

Deadline Date

Event

Responsible Party

July 2014

July

State budget workshop

Cabinet and Director Business
Services

July 7

