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Shared Governance and Committee Structure

SelfEvaluation

1. Committee or Group's Name

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Communication

6. Does your committee have a Gavilan College webpage?

YES

NO

A. If yes, please include the link below:

7. Does your membership bring information and perspectives from their constituencies into the Shared Governance Committee dialogue as well as bring information and perspectives from the Shared Governance Committee back to their constituencies?

YES

NO

A. If you indicated yes, please describe how your membership accomplishes question #7. If you indicated no, please indicate a plan of action to improve the communication between membership and the constituency groups they represent.

8. Does your committee establish and publish an agenda for each meeting in a timely manner by using the Brown Act as a goal?

YES

NO

My Committee is not required to follow the Brown Act.

A. If you indicated "Yes" to the above question, briefly describe locations your agenda is

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Purpose and Goals

9. Please describe your committee's overall purpose.

10. Does your committee have annual goals and objectives?

YES

NO

11. Does your committee 51.76 704.16 108.3 Tc 0.00796i11.6(1)11(m)f 079604.17(l)-1(s)ltt1(m)n0.1(s)

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Procedures

16. Does your committee follow Robert's Rules of Order?

- YES
- NO
- My Committee is not required to follow the Roberts Rules of Order

17. ByLaws.All Standing Committees and Councils must also have corresponding laws that clearly establish their charge, role, and contribution on the Shared Governance Process, and shall abide by the operational requirements outlined in the Gavilan College Organization and Governance Handbook starting on page 23. The handbook can be found at https://www.gavilan.edu/committee/docs/SharedGovernanceHandbook_2018.pdf

A. Do your current bylaws reflect the Handbook's operations?

- YES
- NO

B. If not, please indicate your plan and timeline to update your laws

18. Do your bylaws align with the Gavilan College Organization and Governance Handbook, Board and Administrative policies, or any other internal or external governing documents?

- YES
- NO

19. How often do you update your bylaws?

20. Please include a copy of your laws with this evaluation.

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