



Archives Acquisition Guideline

Version	Approved by	Approval date	Effective date	Next full review
2.0	Manager, Records & Archives	16 February 2022	16 February 2022	February 2025
Guideline Statement				

Purs 6 f 193.32 614.58 359.28 0.48 re f 552.6 614.58 0.48 0.48 re f 56.46 591.06 0.481 23.521 re f 192.84 591.06 0.48 administrative or research value to the University and the broader community. Generally, such archival records will provide substantial evidence of significant business activity undertaken in the course of carrying out the University's major functions in education, research, governance and administration.

The Manager, Records & Archives may approve guidelines to be used by professional staff in the University Archives for appraisal of records of University business that are not State archives. Any guidelines will reflect current best practice and comply with any relevant policy statements of the State Archives and Records Authority NSW.

3.4. Private records

Supporting Information

This Procedure supports the University's compliance with the following legislation:

State Records Act, 1998 (NSW)

Evidence Act, 1995 (NSW)

Legislative Compliance

Version	Approved by	Approval date	Effective date	Sections modified
1.0	Manager, Records & Archives	13 December 2017	13 December 2017	All
2.0	Manager, Records & Archives	16 February 2022	16 February 2022	Full review