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Teachers who supervise Teacher Education Students (TES) during their supervised teaching placements, Professional Experience 1 (PE1) and Professional Experience 2 and Internship (PE2), may claim the Supervising Teacher payment for each UNSW PE1 and/or PE2 student they supervise.

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School Professional Experience Coordinators are also eligible to claim the Coordinator payment for each

	Voluntary
Supervising Teachers (Direct in-class supervision)	\$37.15
Supervising Teachers (Internship phase – program oversight)	\$7.43
School Professional Experience Coordinator	\$1.85

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- Student Teacher Supervision Payment PR4
- Australian Taxation Office Statement

Payments can take up to 6 weeks to be processed through the UNSW payment system.

Please note that both documents MUST be returned together for claims to be processed smoothly.

Please ensure that the names of the Teacher Education Students and the school are entered on the form. This facilitates the claim being processed quickly by the University. Pre-visit days, public holidays and strike action days will not be paid.

Please note that UNSW does not issue group certificates. A payment information summary will be emailed to you from our Accounts Payable department. For tax purposes, declare the amount received from UNSW in the 'Income earned' section of your tax return.



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Personal information of claimant: name, school and school address, and your work email address.

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In the examples below, a 20-day placement refers to Professional Experience 1 (PE1) and a 45-day placement refers to Professional Experience 2.

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a) Supervisor Primary School – no shared supervision



b) Supervisor Secondary School – includes subjects – no shared supervision.



c) Supervisor Primary School – Shared supervision. Includes name of additional supervising teacher and percentage of supervision claimed.



d) Coordinator Primary School – PE1 (20 days) and PE2 (45) days – Shared coordination. Includes subjects, name of additional coordinator, and percentage of coordination claimed.

Your bank details: bank name, local branch, BSB, and 7.754d()TjEMC /P AMCID 5 BDC /TT0 1 3f-0.090 10.098 595.43()0 at



Please complete your details including: first and last name, home address, Suburb, State