



Contractor Induction Portal Business Registration

[Link to – Contractor Induction Portal](#)

The purpose of this guide is to help key contacts for the business to register their business through the system.

All businesses engaged by must register in the system as per the process steps below, to upload all required documentation and facilitate the required online induction for themselves or individuals registered under their business, before they commence work at UNSW.

NOTE: the person who registers the business still needs to register as an individual contractor and complete relevant inductions if working on the UNSW site

Step	Picture
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1. Click on **Business Login/Registration** located here

UNSW contracts vary depending on who engages you – refer to your local contact for additional help.

