

I. Overview:

Gavilan College Financial Aid Office is required to measure your academic progress toward a Certificate of Achievement of at least 16 units, Associate degree, or Transfer program. If you are not pursuing one of these programs, you are not eligible for Title IV programs and certain state aid program at Gavilan College.

A. Review of SAP:

Financial Aid Office Thereafter, academic progress evaluations

apply to Title IV programs: Pell Grant, Supplemental Educational
and Direct Loans. In addition, these SAP standards apply to state aid
and Office which include: Cal Grants, Chafee Grants and Child Development
apply to the Board of Governors (BOG) Tuition Fee Waiver.

S:

Eligible students who are progressing academically will receive funding based on defined enrollment statuses. The following enrollment statuses apply to Fall, Spring and Summer. Full Time: 12 or more units, Three quarter time: 9 – 11.5 units, Half-Time: 6 – 8.5 units, Less than half-time: .5 – 5.5 units.

D. Course Prerequisites:

A prerequisite is a measure of readiness for a course or program that a student is required to meet as condition of enrolling in a course or program. Successful completion (a grade of “C” or better) of the prerequisite is required. For information on how course prerequisites are established, see Gavilan Catalog. For Financial Aid purposes, students taking course prerequisites are required to earn passing grade of “C” or better to progress academically.

E. Course Repeats:

Repeat courses are counted in the maximum timeframe. When determining your enrollment status for Title IV and Cal Grant awarding, Financial Aid will count repeat units as follows: **-13(4,-o3(4)-5(9(ng))TJ 0.0 0 Tc -0.001-31.80**

G. Change of Majors:

Students are strongly encouraged to develop an Education Plan in their first year of study. Students may change majors until the maximum timeframe is reached. Once this timeframe is reached, if a "Request for Extension" is submitted and approved, funding will be authorized for the completion of one program of study.

II. Academic Standards

Academic standards of the Satisfactory Academic Progress Policy are herein defined.

A. Qualitative Standard – Overall GPA (GPA Rule)

Students must maintain a cumulative (or overall) grade point average of at least 2.0 at the end of each term.

B. Quantitative Standard- Term Pace of Completion (67% Rule)

Students must receive satisfactory grades in 67% of units attempted **each term**. This calculation is performed by dividing the total number of successfully completed by the total number of units attempted, each term.

Successful course completion is defined as, final grades of A, B, C, *D, P (Pass) *For non-prerequisite courses. **If course is prerequisite, successful completion requires grade of C or better.** Grades of Incomplete will be excluded from term pace calculation until final grade is posted.

Unsuccessful course completion is defined as, final grades of F, W (Withdrawal), NP (No Pass).

Example of Measuring Term Pace: Student attempted 12 units in one term, and successfully completed 8 units. To calculate the percentage completed: Divide 8 (units completed) by 12 (units attempted). This indicates student completed 66.67% of courses attempted, which is less than 67%. To have met 67% requirement, the student needed to have completed 8.5 units, which is 70.83%.

C. Quantitative Standard- Overall Pace of Completion (67% Rule)

Students must receive satisfactory grades in 67% of units attempted **on cumulative basis**. This calculation is performed by dividing the total number of successfully completed units by the total number of units attempted.

Successful course completion is defined as, final grades of A, B, C, *D, P (Pass). *For non-prerequisite courses. **If course is prerequisite, successful completion requires grade of C or better.** Grades of Incomplete will be excluded from overall pace calculation until final grade is posted.

Unsuccessful course completion is defined as, final grades of F, W (Withdrawal), NP (No Pass).

Example of Measuring Overall Pace: Student's Gavilan academic history indicates he's completed 50 units of 75 he's attempted. Student has not attended prior colleges. To calculate the overall pace: Divide 50 (units completed) by 75 (units attempted). This indicates student completed 66.6% of courses attempted, which is less than 67%. Student is not meeting overall pace requirement of 67%.

D. Quantitative Standard – Maximum Timeframe Allowed (150% Rule)

Students are required to complete their program within the following maximum allowable timeframe. The timeframe requires students to complete their program of study within 150% of program length.

C. Disqualification due to Low GPA and/or Low Pace of Completion

1. Students will be assigned "Dis[96] -ached [/Bntupe f Pupe Lo

H. **Denied Extension**

Students who have exceeded the maximum timeframe and whose Extensions were denied will not be eligible for Title IV programs, Cal Grants, Chafee Grant, and Child Development Grants at Gavilan College.

I. **Ineligible**

Students assigned "Approved Extension" who do not meet GPA and Pace requirements will be assigned "Ineligible" academic progress status. Ineligible students permanently lose eligibility for Title IV programs, Cal Grants, Chafee Grant, and Child Development Grants at Gavilan College.

IV. **Appeal Process for Low GPA &/or Low Pace of Completion**

Gavilan College offers an Appeal Process for students 2004 (revised) 2010 (3-2-16) 57 (10-12-16) 80 (2-18-18) 121 (3-18-19)