

05/16/2018

## 2. College information page

2. Select your college from the dropdown list below.

Gavilan College

3. Please complete the following information for the Flexible Calendar Coordinator.

First Name

Randy

Last Name

Brown

Title

Associate Dean

Email Address

rbrown@gavilan.edu

Yes

## 3. College calendar configuration, number of instructional days, and number of "Flex page

6. Please select your college's calendar configuration from the list below. (Note: A "Flexible Calendar" is a community college calendar and course scheduling plan pursuant to Section 84890 of the Education

8. Please indicate the number of "Flex" days which the instructional staff will participate in staff, student and instructional improvement activities in lieu of regular classroom instruction.

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#### 4. Flexible Calendar activity page

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9. Please list those activities related to course instruction and evaluation. (Limit of 300 characters per activity)

Activity 1 : Revising curriculum

Activity 2 : Attending instructional training events

Activity 3 : Observing part time faculty

Activity 4 : Examining instructional innovations

Activity 5 : Implementing outcomes into course design

Activity 6 : Meetings with department about course improvement strategies

Activity 7 : Sharing of best practices at events

Activity 8 : Conducting study groups and exam preparation

Activity 9 : Constructing instructional materials.

Attached Workshops List.

10. Please list those activities related to staff development, in-service training and instructional improvement. (Limit of 300 characters per activity)

Activity 1 : Participating in Guided Pathways planning and training events

Activity 2 : Participating in enrollment management meetings

Activity 3 : Participating in skill development workshops

Activity 4 : Writing for publication

Activity 5 : Creating and offering professional development workshops

Activity 6 : Learning new software systems

Activity 7 : Conducting technology trainings

Activity 8 : Meeting with industry partners

Activity 9 : Participating in Faculty Inquiry Groups

Activity 10 : Conducting faculty mentoring

Activity 11 : Participating in tenure review committee

Copy of Attached Workshops List.

11. Please list those activities related to program and course curriculum or learning resource development and evaluation. (Limit of 300 characters per activity)

Activity 1 : Conducting program review

Activity 2 : Developing and implementing program plans

Activity 3 : Developing new curriculum and programs

Activity 4 : Implementing new software

Activity 5 : Assessing student portfolios or student projects

Activity 6 : Developing ADT programs

Activity 7 : Participating in department discussions on outcomes and benchmarking

Activity 8 : Reviewing assessment and dashboard data

Activity 9 : Attending statewide training events

Activity 10 : Development of lab manuals

Copy of Attached Workshops List.





