## The name of this club shall be Future Educators Club

The purpose of this club shall be to support students pursuing a career in education. Specifically, the club's purpose is to

Guide and help students on the path to becoming educators
Help students make connections with organizations that would provide
internships, possible work experience, and networking opportunities
Build connections with current educators both on campus and in the
community

Support students to take advantage of other educational opportunities, such as conferences

Educate other students about opportunities and benefits of being educators Strengthen educational studies here at Gavilan

<sup>-</sup> Membership shall be open to Gavilan College students with a 2.0 GPA, staff, faculty, and administrators with an interest in educational studies.

<sup>-</sup> Membership in this organization shall not be denied to any

Collect and keep record of monetary transactions involved with the club

Keep an itemized account of all receipts and expenditures and make reports as directed

Report at each meeting the club's account balance

Maintain open communication with club advisor

Represent the club at events and activities

Perform such other duties as ordinarily pertain to this office or as delegated Actively pursue recruitment of new members.

Attend all ICC meetings.

- o Report on the discussion from ICC at the next club meeting.
- o If the ICC Representative is unable to attend, a substitute, usually another executive member will be sent chosen by the ICC presentative.
- The ICC Representative will notify the president and advisor as soon as possible if unable to attend.

Represent the club at events and activities

Perform such other duties as ordinarily pertain to this office or as delegated Actively pursue recruitment of new members.

Meetings – Regular meetings shall be held *monthly* during the regular school year.

Quorum – A quorum shall consist of *two-thirds* (2/3) of the membership.

Parliamentary Authority – Robert's Rules of Orders, shall govern this club in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

Voting will be by secret ballot.

there shall be a faculty/staff advisor. A co-advisor may be selected.

- The responsibilities of the advisor/co-advisor shall be to:

Maintain an awareness of the activities and programs sponsored by the student club.

Meet on a regular basis with the leader of the student club to discuss upcoming meetings, long range plans, goals, and problems of the club.

Attend regular meetings

Assist in the orientation of new officers.

Explain and clarify campus policy and procedures that apply to the club.

Maintain contact with the Student Life Coordinator.

Provide direction in the area of parliamentary procedure, meeting facilitation, group-building, goal setting, and program planning.

Assist the club treasurer in monitoring expenditures, fundraising activities, and up-to-date account ledger.

Inform club members of those factors that constitute unacceptable behavior on the part of the club members, and the possible consequence of said behaviors.

– these bylaws may be amended by a majority vote of the chapter membership.

 All members shall receive advance notice of the proposed amendment at least five days before the meeting.

All elected officers may be subjected to impeachment and removal by a two-thirds majority vote of the membership present.

Grounds for impeachment and removal from office are:

Negligence of club duties.

Any act of prohibited conduct as referenced in the Student Rights and Responsibilities Handbook.

A two-thirds vote of the membership present is required.

Prior to impeachment/removal action, there must be a notice of intent listed on the agenda and given to the officer/club member in question.